

Dear Sir/Madam,

**Change of Direct Debit information for
Customer Reference Number**

I/We are writing to advise you of a change to my/our bank account details.
Please update your records to make sure all future payments are deducted from the following
Commonwealth Bank account.

Previous account details

Financial institution	
Branch name	
Account name	
BSB	Account number

New account details

Financial institution	
Branch name	
Account name	
BSB	Account number

If you have any questions please contact me on
Thank you for your assistance.

Yours sincerely