



Change of Company Directors Form

Important Note: Use this form to update the directors/secretaries on your company account. Please complete and return the original form as well as any required original certified copies of identification documents to the above postal address. Please complete one form for each new director/secretary. Director's details must be updated with ASIC prior to this form being returned.

Company Account Details

MANDATORY

Please supply your Accelerator Cash Account or Term Deposit details:

BSB Account Number

Account Name

Company ACN/ABN

Countries of Incorporation

Please list the country(s) of incorporation (including Australia)

% Ownership of Company

Please confirm the director(s) % ownership of the Company %

Old Director/Secretary's Details

Please remove the below listed individuals from the account:

Name/s

New Director/Secretary's Details

MANDATORY

In what capacity are you completing this section?

Director Secretary

Title Mr Ms Mrs Miss Dr Other

First Given Name

Other Given Names

Surname

Other name(s) commonly known by

Date of Birth Gender Male Female

Address Details

Residential Address (cannot be a PO Box)

State Postcode
 Country

Postal Address Same as Residential Address

State Postcode
 Country

Tax Residency Information

Each country has different rules which govern tax residency. For individuals, these rules are often based on whether your home is there, the time you spend there, or if you work there. If you are unsure about your tax residency, you should seek professional advice. (You can be a tax resident of more than one country.)

List all your countries of tax residency and your TIN for that country or if no TIN is available, please select a reason code.

If you have listed Australia as a country of tax residency, please insert reason code C in the TIN column.

If you are a US citizen or resident, you must include USA as a country of tax residency.

Country/ies of Tax Residency	Tax Identification Number (TIN)
Please provide all country/ies of tax residency.	Please provide either TIN or select Reason Code for no TIN for each Country of Tax Residency.
	Reason code for no TIN
	A. My country of tax residency does not issue TINs
	B. I have not been issued with a TIN by my country of tax residency
	C. My country of tax residency does not require disclosure of a TIN
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Contact Details

Email Address

YOU MUST PROVIDE AN EMAIL ADDRESS

New Director/Secretary's Details (continued)

Tick your preferred contact number

Mobile	<input type="text"/>	<input type="checkbox"/>
Home	(<input type="text"/>)	<input type="checkbox"/>
Work	(<input type="text"/>)	<input type="checkbox"/>
Fax	(<input type="text"/>)	

Marketing and Promotional Material

I do not wish to receive marketing and promotional material from Commonwealth Bank or CommSec Adviser Services.

Tax File Number

Tax File Number or Exemption Code – optional (refer Explanatory Note 1 on page 3)

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Identification

If you are an existing Commonwealth Bank customer, please supply the following:

BSB	Account Number
<input type="text"/>	<input type="text"/>

OR

If you are not an existing customer, please have a prescribed person complete the identification section on page 2. Alternatively your adviser may complete and return an IFSA (Investment & Financial Services Association Ltd) Identification Form.

Method of Operation

Signature requirements for operation of company (including trusts) accounts only:

- One** signature required
- More than one** signature required (Note: No card/s can be issued where 'More than one to sign' option is ticked)

Note: If no selection is made the account will be established as more than one signature required.

Declaration and Acknowledgement

MANDATORY

- I/We declare that the information provided on this form is correct;
- I/We request that your records be updated to reflect the changes indicated;
- I/We acknowledge that the names of any director or secretary not registered with ASIC will be removed from the account;
- I/We acknowledge that the information provided in this application or to my/our adviser is complete and correct. I/we will promptly notify the Bank of any changes to the information;

- I/We acknowledge that the Bank may require further information from time to time and I/we agree to promptly provide the Bank with whatever additional information is reasonably required by the Bank.

New Director/Secretary

- I consent to the collection, use and exchange of my personal information as set out in the Customer information and privacy section of the Accelerator Cash Account and Term Deposit Terms and Conditions.

Important: All current Directors/Secretaries are required to sign this section (e-signature not accepted).

New Director/Secretary

Name

Signature	Date
<input type="text"/>	<input type="text"/>

Existing Director/Secretary 1

Name

Signature	Date
<input type="text"/>	<input type="text"/>

Existing Director/Secretary 2

Name

Signature	Date
<input type="text"/>	<input type="text"/>

Identification

Purpose of this section

We are required by the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 to verify the identity of all individuals listed prior to amending your account. This section is a method of verifying your identity.

Note: It is an offence under the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 for the applicant or prescribed person to make a false or misleading statement.

Instructions for completion

- You must arrange for a prescribed person to complete this section.
- This prescribed person must be listed in the Identification Documentation Requirements available on our website.
- You will need to show the prescribed person the original identification documents, in conjunction with the copies to be certified.
- You must be in the prescribed person's presence when you sign this section.
- Return the completed section together with your certified copies to us.

Identification (continued)

- If your identification cannot be verified using this section you are requested to visit a branch of the Commonwealth Bank of Australia to undertake the identification process as per the Anti-Money Laundering and Counter-Terrorism Financing Act 2006.

Part 1 How to complete this section – important information for Prescribed Person.

To be an acceptable prescribed person you must be a person listed in the Identification Documentation Requirements available on our website.

Please complete all information in black ink. You (being the prescribed person) need to examine the applicant's original identification documents and certify the copy of the document by writing: 'I certify this to be a true and correct copy of original document', then record your signature and print your full name.

Part 2 Does the applicant reside in Australia?

- Yes (proceed to Part 3)
 No

As the applicant is living overseas, what is the purpose of operating an account with the Commonwealth Bank of Australia or related company?

Part 3 Prescribed Person Statement

Prescribed person's full name

Prescribed person's business day time contact phone number

Prescribed person's occupation
(Must be found in the Identification Documentation Requirements available on our website)

Prescribed person's business name

Prescribed person's business address

<input type="text"/>	
State	Postcode

Declaration

I declare I have examined the original document(s) and certified as true and correct either:

- 1x Primary Photographic Identification **or**
 2x Primary Non Photographic Identification **or**
 1x Primary Non Photographic
and 1 Secondary Identification

(Note: See the Identification Documentation Requirements available on our website for a list of accepted identification documents)

Belonging to (Applicant's full name)

Applicant's date of birth

Who is also commonly known by the name(s) of

Common other names, if relevant, e.g. previous name, anglicised name etc

and who resides at

State	Postcode
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Country

The person being identified signed this document in my presence on

Signature of person being identified

Signature of prescribed person

Note: E-signature is not accepted

- I have attached certified copies of the acceptable identification document(s).

Explanatory Notes

1. TAX FILE NUMBER (TFN) OR EXEMPTION CODE

Providing your TFN or Exemption Code is not compulsory, but if you do not, tax may be taken out of your interest at the highest marginal tax rate plus Medicare levy.

"Tax Identification Number" If you are a tax resident of another country, you will be asked for your Tax Identification Number (TIN) issued to you in that country, if you have one.

TIN is an international term which may have a different name in some countries.

A compilation of links to information about TINs for many countries can be found here: <http://www.oecd.org/tax/automatic-exchange/crs-implementation-and-assistance/tax-identification-numbers/#d.en.347759>

Examples are Tax File Number (TFN) in Australia, Social Insurance Number (SIN) in Canada, Unique Taxpayer Reference (UTR) or National Insurance Number (NINO) in United Kingdom, Permanent Account Number (PAN) in India, IRD Number in New Zealand, and Tax Reference Number (TRN) in Malaysia.