

MANAGED FUND REDEMPTION, REINVESTMENT AND SWITCH FORM

CommSec Adviser Services
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Form ID: 2017

Where to send this form?
Please provide your completed and signed form with any relevant supporting documents to your adviser.
Adviser use only: Use this Form ID to securely submit the documents via eSubmit. To use eSubmit, log into the CommSec Adviser Services website and go to: **Administration > eSubmit**

1 INVESTMENT LOAN DETAILS COMPULSORY

INVESTMENT LOAN NUMBER	BORROWER NAME(S)

2 REDEMPTION OR SWITCH OUT INSTRUCTIONS COMPULSORY

Please specify your instructions below.
If you require a loan closure please complete the **Loan Closure Form** available online at www.CommSecAdviserServices.com.au

Redeem all my managed funds held on the investment loan. This will redeem your entire holdings. **Complete payments instructions and Proceed to below table.**

Partially redeem my managed funds. **Complete payments instructions and Proceed to below table.**

PAYMENT INSTRUCTIONS

<input type="checkbox"/> Credit my Investment Loan with all proceeds OR <input type="checkbox"/> Credited all proceeds to my bank account (complete account details) OR <input type="checkbox"/> Split proceeds as follows: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Amount to Investment Loan</td> <td style="border: 1px solid #ccc; width: 10%; text-align: center;">\$</td> <td style="border: 1px solid #ccc; width: 30%;"></td> </tr> <tr> <td>Amount to nominated bank account</td> <td style="border: 1px solid #ccc; text-align: center;">\$</td> <td style="border: 1px solid #ccc;"></td> </tr> </table> <small>(Complete account details)</small>	Amount to Investment Loan	\$		Amount to nominated bank account	\$		<p>ACCOUNT DETAILS</p> <p>ACCOUNT NAME</p> <div style="border: 1px solid #ccc; height: 20px; width: 100%;"></div> <p>NAME OF FINANCIAL INSTITUTION OR BANK AT WHICH YOUR ACCOUNT IS HELD</p> <div style="border: 1px solid #ccc; height: 20px; width: 100%;"></div> <p>BANK STATE BRANCH (BSB) ACCOUNT NUMBER</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border: 1px solid #ccc;"> </td> <td style="width: 50%; border: 1px solid #ccc;"> </td> </tr> </table>		
Amount to Investment Loan	\$								
Amount to nominated bank account	\$								

Full redemption proceeds can only be credited to the bank account when there is sufficient equity within the Investment Loan.
Please note we can only credit funds to a bank account you have already provided a credit/debit signed authority form and if it is already linked to the Investment Loan.
We do not transfer proceeds to third party bank accounts as the account must be in the same name as your Investment Loan.

Redemption and Reinvestment - Redeem my managed funds and reinvest with another fund manager. **Complete below table and proceed to Section 3.**

Switch allocation of investments within the same Fund/Platform. **Complete below table and proceed to Section 3.**

Platform investments - please indicate the underlying investment allocations you wish to invest into.

Regular Gearing - When you request to redeem or switch from a managed fund your regular gearing plan may be affected, please ensure you **complete Section 4 RGP Amendment** to confirm any regular gearing plan details.

MANAGED FUND NAME	APIR CODE	INVESTOR ID	INVESTOR NAME	REDEMPTION AMOUNT (% OR \$ OR UNITS)

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3 REINVEST OR SWITCH IN ALLOCATIONS

COMPULSORY

If you have selected to either **reinvest your redemption proceeds or perform a switch**, please indicate your reinvestment or switch allocation below. You can only switch managed funds within the same investor ID.

Fund Manager Requirements - Fund Managers require an original application form for new investments, please confirm this and obtain an application form directly from the relevant fund manager.

Platform investments - please indicate the underlying investment allocations you wish to invest into.

MANAGED FUND NAME	APIR CODE	INVESTOR ID	INVESTOR NAME	REINVESTMENT AMOUNT	
				%	(\$)

I have attached relevant fund manager application form(s) to facilitate this reinvestment.

4 REGULAR GEARING PLAN AMENDMENTS

IF APPLICABLE

If you wish to make a Regular Gearing Amendment, please select one of the following options.

Suspend my RGP Restart **Proceed to Section 5**

Change My RGP
(Please nominate change in amounts and complete the table below)

MONTHLY CONTRIBUTION AMOUNT	+	MONTHLY LOAN ADVANCE AMOUNT	=	TOTAL MONTHLY RGP
<input type="text"/>		<input type="text"/>		<input type="text"/>

REGULAR GEARING ALLOCATIONS

MANAGED FUND NAME	APIR CODE	INVESTOR ID	INVESTOR NAME	AMOUNT (\$ ONLY)

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5 SIGNED AUTHORITY

COMPULSORY

I/We authorise CommSec Adviser Services Investment Lending to implement all instructions indicated on this request form.

If this is a joint/Third Party/Company/Trustee account - please ensure all parties have signed the request.

BORROWER 1 / TRUSTEE / THIRD PARTY / ADVISOR*

PRINT FULL NAME

SIGNATURE

x

BORROWER NAME 2 / TRUSTEE / THIRD PARTY / DIRECTOR NAME

PRINT FULL NAME

SIGNATURE

x

GUARANTOR NAME

PRINT FULL NAME

SIGNATURE

x

DATE

*** Advisor can sign on behalf of client.**

If this is a joint/company/trustee account - please ensure all parties have signed the request.



Where to send the completed form?

Once completed and signed, please return the form by the eSubmit instructions provided on page 1.